

2nd June 2017

CONTRACT NOTICE – CONTRACT FOR SERVICES

Provision of ante mortem and post mortem meat inspection services

The Department of Agriculture, Food and the Marine wishes to contract with suitably qualified individuals for the provision of services for ante mortem and post mortem inspection of animals slaughtered in a meat establishment supervised by the Department.

The services, if required, will be required at: Kepak, Drumquin, Tiermaclane, Ennis, Co. Clare.

The Department does not guarantee that it will require any services under this contract for services awarded on foot of this public procurement process.

The hourly rate is fixed and the amount payable is €64.49. The Department reserves the right to vary the hourly rate.

Qualifications

A suitably qualified individual must:-

1. be a veterinary practitioner registered with the Veterinary Council of Ireland in accordance with Part 4 of the Veterinary Practice Act 2005 (or who is in the process of so registering and is so registered before this process is complete);
2. have an understanding of the requirements of the rules relating to hygiene in food of animal origin as set out in Regulations (EC) Nos 852/2004, 853/2004, 854/2004 and 882/2004 of the European Parliament and of the Council (as amended) (generally referred to as the 'Hygiene Package'), in particular Annex I of Regulation (EC) No. 854/2004; and the European Communities (Food and Feed Hygiene) Regulations 2009 (S.I. 432 of 2009) (as amended); and
3. meet the other contractual requirements throughout the term of the contract as set out in the contractual documents, including but not limited to supplying a tax clearance certificate, and medical certificate confirming physical ability to fully perform the Services in a meat plant environment.

Submissions

Submissions can be forwarded to the Department using a form which is available at www.agriculture.gov.ie/tenders.

Submissions must include name, address, contact phone number, email address; detail of qualifications and registration (or pending registration) with the Veterinary Council of Ireland; indication of knowledge and understanding of the Hygiene Package; a medical certificate attesting to the Contractor's physical ability to fully perform the Services in a meat plant environment; and a tax clearance certificate.

They must also contain:

- an undertaking of willingness to comply with all Health and Safety requirements;

- a general indication of availability;
- a commitment to comply with all reasonable directions of the Department as they relate to provision of ante mortem and post mortem meat inspection services;
- a commitment to adhere to the Department's conflict of interest protocol;
- and an indication of fluency in both the spoken and written forms of the English language as may be required to deliver the Services.

All submissions must be signed, dated and witnessed. The Department reserves the right to verify any statement made and to require further information. The Department reserves the right to exclude any submission that does not supply all the relevant information.

Submissions may be made by email to: meatinspectionsservices@agriculture.gov.ie

Supporting documentation should be appended as scanned copies. The Department may seek to examine original documents.

Submissions must be received by 12 noon on Friday 23rd June 2017. Submissions made after the closing date and time will not be considered.

All information in the submission will be contractually binding.

Basis of selection

In the event that the number of submissions is greater than the number of contracts required, the Department will at the outset draw names of individual contractors who made submissions for the purposes of offering any work that may arise during the term of the contract. The submissions will then be examined to ensure that the randomly chosen applicants are eligible for selection. Offers of work will be made in the sequence the names of eligible contractors are drawn.

Services are normally required for between 2 to 4 hours per day on the days that the establishment is slaughtering, but this may vary. The contract duration will be for a period of 6 months.

Training

The contractor will be required to attend (without payment), in advance of commencement of the services, an induction course (approved by the Department) on ante mortem and post mortem systems and procedures; and will be required to undergo subsequent relevant training (at his/her own cost) as deemed necessary by the Department. This training will be eligible for CPD points with the Veterinary Council of Ireland.

Please note there may be an opportunity for those who are offered contracts to visit the plant in advance of commencing work there, for familiarisation purposes. Any such visit would be at the individual's own expense.

Evaluation of competence

The competency of the contractor in the provision of meat inspection services, as detailed in EU Regulation 854/2004, will be visually assessed and documented on an ongoing basis by the Department. Failure to satisfy the Department as regards the necessary level of competency may result in the suspension or termination of the contract.

Availability

There will be an expectation that contractors will in general be available for work offered. The Department will endeavour to give the contractor as much notice of work as possible but it should be noted that on occasion offers of work may arise at short notice. The contractor is not obliged to accept the offer but if accepted the contractor must provide the Services personally.

Contract

The Department will contract on the basis of its contract and in making a submission a contractor is accepting the terms of that contract. Full details of contractual requirements are available in the contract document, which can be viewed online at www.agriculture.gov.ie/tenders

The Department may at any time before a contract is signed terminate this procurement procedure.