

## *Animal By-products Trader Notice 01/2015*

### **Commercial Document for the transport of animal by-products or derived products not intended for human consumption**

#### **1. Background**

This notice applies to the movement of all animal by-products (ABP) or derived products. For the transport of ABP or derived products to other Member States of the European Community see Section 5 of this notice.

Regulation (EC) No. 1069/2009 lays down the health rules concerning ABP and derived products not intended for human consumption. Article 21 of that regulation provides that during transportation, a commercial document or, when required by the regulation, a health certificate, shall accompany ABPs or derived products. Annex VIII, Chapter III and also Annex XI of Commission Regulation (EU) No. 142/2011 set down the specific requirements for commercial documents and health certificates.

This notice is intended as practical guidance to these requirements. It is not a legally binding interpretation of the legislation. Trader Notice 01/2011 is hereby withdrawn.

#### **2. Commercial Documents – see attached sample**

A commercial document complying with the format set out in Commission Regulation No. 142/2011, which is available on the internet, must accompany all types of ABP and derived products being dispatched between premises within the Republic of Ireland. Alternatively, traders may use their own documents based on the enclosed template, provided they contain all the following information:

- a) the company name and or logo
- b) the title of document i.e. Commercial Document for the transport within Ireland of animal by-products and derived products not intended for human consumption in accordance with Regulation (EC) No. 1069/2009.
- c) The name and address of the consignor and if applicable the approval number of the plant of origin

- d) The name and address of the consignee and, if applicable, the approval number of the receiver of the material
- e) The name and address of the carrier
- f) The registration number of the vehicle
- g) The container number,
- h) The seal number, if applicable
- i) If applicable, the ear-tag number of the animal
- j) The quantity of material, in volume, weight or number of packages
- k) The date of dispatch
- l) The category of animal by-products or derived products and the words corresponding to that category i.e.
  - Category 1 Material – for Disposal Only
  - Category 2 (other than manure and digestive tract content) – Not for animal consumption
  - Category 2 manure and digestive tract content – Manure
  - Category 3 – Not for human consumption
- m) The description of animal by-products or derived products e.g. rendered fats, processed animal protein, organic fertiliser/soil improver
- n) In the case of Category 3 material destined for use as feed, the species from which it is derived
- o) In the case of animal by-products for use as raw petfood or in feed for farmed fur animals, an indication whether it is derived from
  - Parts of slaughtered animals fit for human consumption or
  - Parts of slaughtered animals unfit for human consumption and in this case the nature and methods of treatment must be specified
- p) In the case of Category 1 material, dispatched from a Category 1 or Category 2 Intermediate plant (knackery), the following details:
  - An indication that the material being sent for Category 1 rendering is eligible for the TSE Subsidy Scheme
  - Whether the skip/container contains BSE positive water
- q) A declaration by the consignor that the information contained in the commercial document is correct and that the consignment is being transported in accordance with the requirements of Regulation 1069/2009

- r) A declaration by the haulier that he/she has collected the material described in the commercial document and that the consignment is being transported to the consignee named on the document in accordance with the requirements of Regulation 1069/2009
- s) A serial number, which must be inserted on the top right hand corner of the form.

Four copies of the commercial document must be produced. The original page must contain the word '**ORIGINAL**' at the top of the page. The consignor should send the original plus two copies with the ABP and retain the final copy. The carrier retains one copy and hands the original plus a copy to the receiver. The receiver should keep the original, sign and return the copy to the producer as proof of arrival of the consignment.

Commercial documents once completed may not be altered or defaced in any manner after the load has been dispatched from the place of origin (Any changes made prior to dispatch must be legible on all 4 copies).

If the destination of a consignment is changed for commercial reasons then a new commercial document must be completed.

The colour of the signature of the responsible person must be different to that of the printing.

### **3. Arrangements for Multiloads**

Where a haulier is collecting ABP from a number of premises (e.g. for delivery to a rendering plant) a summary document listing all individual component loads must be attached to the top surface of the bundle of individual commercial documents. This summary document, of the processing plants own design, must be completed by the haulier and must clearly identify all contributors to the load. All commercial documents in a multiload must be completed in full. The container number of the receptacle must be clearly written on the front of the form. The consignee should stamp and forward the third copy of each commercial document back to the relevant consignor.

### **4. Veterinary Certification**

Veterinary certification is required for export of certain animal by-products to third countries (countries outside of the European Community). In such cases, in addition to a veterinary

certificate, a commercial document must accompany the consignment from the plant of origin to the point of export.

Occasionally, in trade with other Member States, plant management may wish to have consignments certified e.g. to meet customer requirements. In such cases, plant management should apply in writing through their local Department Veterinary Inspector to the relevant HQ SSVI setting out the reasons why veterinary certificates are required.

## **5. Intra-Community Movements**

Traders own documents should not be used for ABP moving between Member States of the EU. Books of commercial documents for intra-community movements are available free of charge from the Animal By-Products Section.

## **6. Record Keeping**

All commercial documents must be kept for a period of 3 years. The consignor should match the returned copy from the receiver with the copy they retained when the ABP was dispatched.

## **7. Contact Details**

If you have any queries regarding any of the issues raised in this notice, please contact the Animal By-Products Section, Department of Agriculture, Food and the Marine, Grattan House, Grattan Business Centre, Dublin Road, Portlaoise, Co. Laois.

Phone number – **lo call: 0761 064440.**

E-mail: [AnimalByProducts@agriculture.gov.ie](mailto:AnimalByProducts@agriculture.gov.ie)

Date of issue: February 2015

<p><b>1 Consignor</b> (sender's name and address in full and, if appropriate, approval number of the plant of origin)</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><b>2 Consignee</b> (receiver's name and address in full and, if appropriate, approval number of the plant of destination)</p> <p>.....</p> <p>.....</p> <p>.....</p>									
<p><b>3 Carrier, means of transport</b></p> <p>3.1 Carrier (haulier's name and address in full)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>3.2 Registration number of vehicle:.....</p>	<p><b>4 Quantity/Identification of consignment</b></p> <p>4.1 Weight of ABP's (kgs) or number of ABP's (e.g. 3 heads).....</p> <p>4.2 Date of despatch:.....</p> <p>4.3 Container Number (if applicable):.....</p> <p>4.4 Number of seals (if applicable):.....</p>									
<p><b>5 Description of the animal by-products or derived products</b></p> <p>5.1 The category of animal by-products or derived products, <b>(TICK AS APPROPRIATE)</b>:</p> <p style="margin-left: 40px;"> <input type="radio"/> Category 1 Material - 'For Disposal Only'  <input type="radio"/> Category 2 Material - 'Not For Animal Consumption'  <input type="radio"/> Manure and Digestive Tract Content - 'Manure'  <input type="radio"/> Category 3 Material - 'Not For Human Consumption'         </p> <p>5.2 The description of animal by-products or derived products e.g. rendered fats, processed animal protein, etc:</p> <p>.....</p> <p>5.3 In the case of category 3 material or derived products destined for use as feed, the species from which it was derived:</p> <p>.....</p> <p>5.4 In the case of animal by-products for use as raw petfood or in feed for fur animals, please state where the animal by-products are derived from, <b>(DELETE AS APPROPRIATE)</b>:</p> <p>a) Parts of slaughtered animals fit for human consumption according to Article 10a of Reg. 1069/2009</p> <p>b) Parts of slaughtered animals unfit for human consumption according to Article 10(b)(i) of Reg. 1069/2009</p> <p>In the case of (a) or (b), please specify nature and method of treatment:.....</p> <p>5.5 In the case of Category 1 material, dispatched from a Category 1 or Category 2 Intermediate Plant, please supply the following details:</p> <table style="margin-left: 40px; width: 80%;"> <tr> <td></td> <td style="text-align: center;">Yes</td> <td style="text-align: center;">No</td> </tr> <tr> <td>Is material eligible for the subsidy for TSE testing?</td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td>Does the skip/container contain BSE positive water?</td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> </table>			Yes	No	Is material eligible for the subsidy for TSE testing?	<input type="radio"/>	<input type="radio"/>	Does the skip/container contain BSE positive water?	<input type="radio"/>	<input type="radio"/>
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Does the skip/container contain BSE positive water?	<input type="radio"/>	<input type="radio"/>								
<p><b>6 Declaration by the Consignor.</b> I, the consignor, declare that the information provided by me in sections 1 to 5 is correct and that the consignment is being transported in accordance with the requirements of Regulation (EC) No 1069/2009</p> <p>_____ on _____</p> <p style="text-align: center;"><i>(signature)</i> <span style="margin-left: 200px;"><i>(date)</i></span></p>										
<p><b>7 Declaration by the Carrier.</b> I, the carrier, declare that I have collected the material described above and that it is being transported to the consignee, at section 2 above, in accordance with the requirements of Regulation (EC) No 1069/2009</p> <p>_____ on _____</p> <p style="text-align: center;"><i>(signature)</i> <span style="margin-left: 200px;"><i>(date)</i></span></p>										
<p><b>8 Declaration by the Consignee.</b> I confirm that I have received the materials described at 4 and 5 above.</p> <p>_____ on _____</p> <p style="text-align: center;"><i>(signature)</i> <span style="margin-left: 200px;"><i>(date)</i></span></p>										